



## **JOB VACANCY ANNOUNCEMENT**

### **POSITION: LECTURER IN TOURISM AND TRAVEL MANAGEMENT (TTM)**

#### **Background of UTB**

The University of Tourism, Technology and Business Studies is one of the pioneer and most exciting private Universities and a major player in Rwanda higher education sector. With over 6,000 students spread in the Campuses of Kigali and Rubavu, UTB is an innovative, thriving and sustainable institution that is making a significant contribution to the tourism and IT industries and economic, social and cultural prosperity of Rwanda.

Our core purpose is to add value to students, through applied research and innovation, and through engagement with the economy and society of our region and the wider world in the area of Tourism, Technology and Business Studies. This purpose informs our vision, our strategic goals and how we focus and deliver service to the clients.

Based across two campus locations in Kigali and Rubavu, our reach is both deep and wide. In addition, the University has active partnerships with other Universities and polytechnics across the region to facilitate access and progression to our programs.

Over recent years, the University has achieved significant rationalization of the curriculum, with a greater focus on embedding the applied nature of our expertise and improving the quality of the student experience both inside and outside of the classroom, whilst substantially maintaining student numbers over 15 years of UTB existence.

Alongside this, we have realigned our activities, staff and students on our two campus locations whilst continuing to realize opportunities for strategic academic development in areas such as Hospitality and Tourism, Business and Information Technology. We continue to work in partnership with different businesses across the globe, within Rwanda and in our region – with much of our academic provision being professionally orientated and informed by this engagement. Student success is also a key strategic goal, evidenced by our impressive employability track record, including our significant profile in graduate start-ups.

The University of Tourism, Technology and Business Studies (UTB) would like to recruit the Lecturer in Tourism and Travel management.



## **Job Description**

The lecturer in Tourism and Travel Management (TTM) at UTB will perform the following duties and responsibilities:

- Design teaching material and deliver either across a range of modules or within a subject area
- Use appropriate teaching, learning support and assessment methods.
- Supervise student projects, and/or e.g. field trips and, where appropriate, placements.
- Identify areas where current provision is in need of revision or improvement.
- Contribute to the planning, design and development of objectives and materials.
- Set, mark and assess work and examinations and provide feedback to students.
- Act as a responsible team member, leading where agreed, and develop productive working relationships with other members of staff.
- Collaborate with colleagues to identify and respond to students' needs

The lecturer in Travel and Tourism Management will report to the head of department of Tourism and Travel Management

## **QUALIFICATIONS**

- PhD in Tourism and travel management, destination management or any related fields with at least 2 years of teaching and training experience.
- Masters holder in Tourism and travel management, destination management or any related studies with at least 5 years of teaching and training experience.
- Minimum 5 years of experience in tourism and travel industry
- The candidates should also demonstrate an ability to plan and deliver lectures, practical sessions, and seminars embracing innovative teaching methods
- The successful candidate should have sound knowledge of the commercial world of travel and tourism and be prepared to teach operational and management aspects alongside vocationally relevant modules and supervising final projects at undergraduate and postgraduate levels
- Subject expertise in tour and travel, tourism management, sustainable tourism and destination management would be desirable
- The ability to apply management theory to sector-specific practices is essential



- Ability to contribute to the achievement of the School Development Plan and the development of other school activities.
- Ability to identify areas for improvement and to use initiative and problem solving skills to improve performance. Ability to take responsibility for a number of key areas such as module tutor, research supervision at undergraduate level
- Excellent interpersonal skills and experience of communicating effectively with a wide variety of stakeholders. Excellent verbal and written communication skills, including presentation skills and report writing.
- Ability to achieve goals and align interests through cooperation and collaboration with other groups and cross-functional teams, even where no direct reporting relationship exists.

#### **SALARY/BENEFITS:**

UTB offers a competitive salary in line with similar Institutions, based on experience and education as well as a comprehensive benefits package.

**TO APPLY: Please send the following documents to [recruitment@utb.ac.rw](mailto:recruitment@utb.ac.rw) , [info@utb.ac.rw](mailto:info@utb.ac.rw) and to [kabera\\_callixte@yahoo.com](mailto:kabera_callixte@yahoo.com)**

Candidates who are interested should submit their applications in English not later than 06<sup>th</sup> August 2021 @ 10h30 am, containing Cover letter, Resume and 3 references.

All attachments should be in Word or PDF form. No phone calls, please.

This position will remain posted until filled.

#### **UTB IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

UTB is an Equal Opportunity Employer and actively encourages candidates of diverse backgrounds to apply for employment. Applicants must meet the minimum requirements in terms of qualifications.

*Done at Kigali July, 2021*



**Prof. Dr. KABERA Callixte**

**Vice Chancellor**